2021 Enterprise System Inventory
City of Lake Forest

Vendor (Publisher)	Product (System)	Function	Data Types / Categories	Primary Custodian (Department)	Data Collection Frequency	Data Update Frequency
ClearGov	Capital Budgeting, Operational Budgeting, Digital Budget Book, Transparency	Budgeting process for city-wide budgets, integrates Tyler Fund Balance Account structure, used for proposed budgets and budget development	General Ledger Accounts, Fiscal Years, Appropriation Amounts, Categorical Descriptors, Fiscal Years, Approvals, Changed figures.	Finance	As needed	As Needed or during Budget preparation Biennially.
Active Network	Class	System includes recreation registration, facility reservations, participant enrollment, and identification card printing.	Participant names and addresses. Facility details and schedules. Registration and activity participation history. Payments and activity fees. System activity history.	Community Services	Daily	Daily
Adobe	Adobe Creative Suite	Productivity and media creation	Digital Documents. Digital Signature. Multimedia production	City Manager / IT	As needed	As needed
ADP	ADP	Payroll and benefits management and tracking system.	Payroll data. Payroll activity history.	Finance	Daily	Daily
Arbor Pro Tree Service	Arbor Pro	Urban forest management	Tree species and maintenance records.	Public Works	As needed	As needed
Barix	Instreamer	Online audio streaming server for the emergency AM radio	Internet audio streaming. AM Radio Services.	Management Services	As needed	As needed
Blue Ridge Software	Contract Assistant	System manages tracking of City agreements; alerts for agreement expiration dates and other milestones.	Contract participants and addresses. Contract deadlines and milestones.	Finance	As needed	Daily
BlueBeam	BlueBean Revu	Electronic Plan Review	City building plans and other documents.	Community Development	As needed	As needed
Cablecast	Tightrope	Cable TV channel broadcasting media server and scheduler	Cable TV Broadcasting	Management Services	As needed	As needed
Civic Plus	CivicPlus	City Intranet	Internal documents. Web links to internal resources.	Management Services	As needed	As needed
Constant Contact	Constant Contact	Send meeting info and City News to registered residents	Registrants' names and email addresses; Click-through history	Management Services	Monthly; as needed	Monthly; as needed
Civic Plus	City Website	Provides information to residents; can "blast" news out to registered residents	Residents' names and email addresses	Management Services	As needed	As needed
ESRI	ArcGIS	Geographic information system which stores spatial and descriptive data about the City.	Landbase information (parcel, APN, property owner). Streets, addresses, and right of ways. Planning information (Zoning, General Plan, etc.). Homeowner and Business Associations. Parks and other public facilities. City points of interest. Elevation, streams, other physical characteristics.	City Manager / IT	As needed	As needed
Lifesize	Lifesize ICON / Web	Video conference	Audio and Video communications. Video conferencing with online presentation	City Manager / IT	Daily	As needed
Microsoft	Office 365	Email, contacts, calendar appointments. word-processing, spreadsheets, presentation slides, SharePoint Intranet, Cloud drive and communications.	Email to and from City staff. Calendar appointments. Professional contacts.	City Manager / IT	Daily	Daily
Milestone	Milestone Corporate	CCTV Video Management Server	Surveillance camera with video recording. Remote viewing.	City Manager / IT	Daily	Daily
NeoGov	Insight Enterprise	Human Resources management system for online City job application process; application management; candidate evaluation workflow and administration.	Open position descriptions. Self-reported applicant data and employment history. Hiring process activity history.	Management Services	As needed	As needed
OpenText	ApplicationExtender	Electronic Document Management System (EDMS)	Official City document images. Document descriptive information (metadata). Scan and import activity history.	City Clerk	As needed	As needed
PlanetBids	PlanetBids	Online bid submission	Online RPF/RFQ posting and submission. Vendor communications.	Finance	As needed	As needed
Prime Government Solutions	PrimeGov	System supports the agenda item tracking and management process, automated deadline alerts; and includes an online livestreaming and recording component for City Council and Commission meetings.	Agenda documents and updates. Agenda item activity history. Meeting schedules and documents. Agenda minutes and voting history. Meeting video archive.	City Clerk	Daily	Daily
Taiden	Digital Conference System	Public meeting agenda management	Meeting Agenda. Meeting Participants Info. Digital Timer. Vote system.	City Manager / IT	As needed	As needed
Technomad	Schedulon IV	Programmable Digital Message Repeater with Scheduling and Recording for the emergency AM Radio	Audio programing scheduler. AM Radio services.	Management Services	As needed	As needed
Trend Micro	Trend Micro	endpoint anti-virus	Anti-Virus Protection. Data traffic monitoring. Virus detection.	City Manager / IT	Daily	Daily
Tyler Technologies	EnerGov	System includes permit application processing (building, grading, transportation, parking, permits, etc.); planning process administration; building inspection tracking; code enforcement case management and inspections; water quality case management and inspections.	Business location and contacts. Contractor contacts. Permit applications and owner. Code enforcement case violation data. Plan case tracking status. System activity history.	City Manager / IT	Daily	Daily
Tyler Technologies	Fund Balance	Accounting system including components to manage general ledger, accounts payable, capital assets, cash receipts, and purchase orders.	Historical and current fund balances. Accounting transactions. Vendor information. System activity history.	Finance	Daily	Daily
Visix	Visix Signage Suite	Digital signage	Social media. Public Service Announcement Informational Contents	Management Services	As needed	As needed
Vonage	MobileConnect	VoIP system with unified communications	Audio and Video communications. Unified Communications with online chat. Phone numbers, emails, voice messages.	City Manager / IT	Daily	Daily