



TASTE OF LAKE FOREST 2024

PARTICIPANT INFORMATION

WE PROVIDE

- HANDWASHING STATION
 - 5-GALLONS OF WARM WATER
 - 1 SIX-FOOT TABLE
 - SOAP AND PAPER TOWELS
 - WASTEWATER BUCKET
- 10X10 TARP (FLOOR)
- BANNER WITH BUSINESS NAME
- \$500 PAYMENT

YOU PROVIDE

- 10X10 CANOPY
- 2 SIX-FOOT TABLES
- 1,200 FOOD/DRINK SAMPLES
- TABLECLOTHS
- FOOD WARMERS
- SERVING UTENSILS/PLATES
- 2 \$25 GIFTCARDS
- *BANNERS/DISPLAYS (MENUS)**
- *PROMOTIONAL MATERIALS**

IMPORTANT GUIDELINES

- NO COOKING ON THE DAY OF THE EVENT
- NO PARKING IN MARKED/VIP ZONES

- YES PARKING IN DESIGNATED STALLS
- YES BRINGING EXTRA SAMPLES
- YES BRINGING RAFFLE ITEMS
- YES BRINGING EXTRA RESTAURANT GIFTCARDS

*Italicized** denotes optional items not required to fulfill your duties at the 2024 Taste of Lake Forest event. For a detailed breakdown of requirements and an example table set up, refer to the provided application packet.

TIMELINE

FRIDAY, MAY 17:

Participant application is due

WEDNESDAY, MAY 29:

First mandatory meeting at Lake Forest City Hall at 3:00pm (100 Civic Center Dr.)

*One representative **must** attend this meeting

WEDNESDAY, JUNE 12:

Second mandatory meeting at Lake Forest City Hall at 3:00pm (100 Civic Center Dr.)

*One representative **must** attend this meeting

THURSDAY, JUNE 20:

Ensure you have all the materials you will need for the event and an action plan

FRIDAY, JUNE 21:

The Taste of Lake Forest begins (please arrive by 1:30pm and complete setup by 3:30pm)