



CITY OF LAKE FOREST CONSTRUCTION AND DEMOLITION (C&D) DEBRIS RECYCLING REQUIREMENTS

The California Green Building Standards Code and City of Lake Forest Municipal Code Chapter 16.12 (Construction and Demolition Debris Diversion) requires covered permit applicants to recycle or divert at least 65% of the waste created by construction projects from landfills. In order to meet this requirement, the City has initiated a construction and demolition materials recycling program. The following information will assist you in complying with this program.

WHAT IS A COVERED PROJECT?

- **Demolition:** All Projects
- **Residential:** All new buildings and residential additions or alterations that increase the buildings conditioned area, volume, or size
- **Non-Residential:** All Projects

HOW TO COMPLY – All **four** steps below must be completed to receive your deposit back.

1. COMPLETE AND SUBMIT A WASTE REDUCTION AND RECYCLING PLAN (WRRP) ON GREEN HALO

Prior to receiving a building permit, all project applicants must submit a WRRP (**per permit**) via Green Halo and a recycling deposit. **Please refer to the Green Halo Instructions Handout** (see reverse side) to submit your WRRP. You must submit a WRRP for each job/permit. A paper form is available for applicants with no email or without access to a computer.

2. PAY THE APPLICATION NON-REFUNDABLE FEE AND RECYCLING DEPOSIT

The non-refundable fee is \$124.00, and the Recycling Deposit will be 3% of the project valuation. The minimum deposit amount is \$500.00, and the maximum deposit amount is \$10,000.

3. SELECT A COMPLIANCE OPTION FOR YOUR WASTE AND RECYCLING HANDLING:

Option 1: Use of the City's Franchised Waste Hauler, CR&R Environmental Services. To ensure compliance, please request that CR&R processes project debris as **C&D** when making arrangements for jobsite collection service.

Option 2: Use a hauler from the City's Approved C&D Haulers and Recycling Facility Listing.

Option 3: Self-Haul to one of the facilities listed in the City's Approved C&D Haulers and Recycling Facility List.

4. SUBMIT A WRRP FINAL RECYCLING REPORT ON GREEN HALO

Applicants must submit a WRRP Final Recycling Report within 60 days from project final date and provide verification of 65% diversion and/or recycling in order to receive their refundable deposit. **Save all weight tickets related to your project** for submission with your final report. Allow 4-6 weeks for processing your Final Project Report and deposit.

WHAT HAPPENS IF I DON'T COMPLY?

The Recycling Deposit will be forfeited for non-compliance if:

- The applicant fails to submit the documentation required by Municipal Code Section 16.12.045 within sixty (60) days from the final project date.
- Recyclable C&D debris hauled directly to the landfill or processed as municipal solid waste (MSW) will result in direct non-compliance.
- Diversion compliance is not met.
- The C&D Compliance Official determines that the applicant has not made a good faith effort to comply with CALGreen and the City ordinance.

Questions? Contact Public Works Solid Waste Division at (949) 461-3480.