



AGENDA
LAKE FOREST CITY COUNCIL

**Regular Meeting of the City Council
March 18, 2008**

**Lake Forest City Hall
25550 Commercentre Drive
City Council Chamber
Lake Forest, California 92630**

NOTICE: Pursuant to Lake Forest Municipal Code Section 2.04.010, Regular Meetings of the City Council are held the First and Third Tuesday of each month at the hour of 6:00 p.m. for Closed Session matters, if required. The Public Session of the meeting shall commence at 7:00 p.m. or as soon thereafter as possible.

AGENDA ON THE INTERNET: The Agenda is available through the Internet at www.ci.lake-forest.ca.us. You can access the document on the Friday before the meeting on Tuesday. A brief summary of the actions taken at the meeting will be posted on the Internet the Thursday following the meeting.

AGENDA DOCUMENT REVIEW: The full Agenda including all back up information is available at City Hall, 25550 Commercentre Dr., Lake Forest, California, on the Friday prior to the Tuesday meeting.

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

CALL TO ORDER:

6:00 p.m.

ROLL CALL: Council Members:

Richard T. Dixon
Kathryn McCullough
Marcia Rudolph
Peter Herzog
Mark Tetterer

Mayor Pro Tem:

Mayor:

City Manager:

City Attorney:

City Clerk:

Robert C. Dunek
Scott C. Smith
Sherry A.F. Wentz

CLOSED SESSION**6:00 p.m.**

CLOSED SESSION: At this time the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. Any items not concluded by 7:00 p.m. may be continued to the end of the Public Session.

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to Government Code Section 54956.8. (3 properties: A - C)

City Negotiators: City Manager and City Attorney
Property Negotiators: Property Owners on Record
Under Negotiation: Price and Terms of Payment

- A. Property: Approximately 13.2 acres on APN 612-022-10
- B. Property: 20 acres located on APN 104-143-25 and 104-143-27, located at Rocky Road, west of Portola Parkway, south of Foothill Transportation Corridor, Lake Forest, CA
- C. Property: 7 acres located on APN 104-132-36, 104-132-65, located at 20996 Marin, Lake Forest, CA

RECOMMENDED ACTION: Conduct Closed Session.

RECESS: City Council will recess from Closed Session, for the purpose of conducting regular City business.

RECONVENE: City Council will reconvene, to continue regular City business.

PUBLIC SESSION**7:00 p.m.**

PUBLIC SESSION: At this time the City Council will convene to consider public matters. Those wishing to address the City Council must submit a completed "Request to Speak" form to the City Clerk prior to City Council action.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance to the Flag of our Country to be led by Council Member McCullough.

CLOSED SESSION REPORT: City Attorney will report on Closed Session.

PRESENTATIONS:

1. REQUESTS FOR COMMENDATIONS AND PROCLAMATIONS submitted by City Clerk.
 - A. [PROCLAMATION DESIGNATING APRIL 22, 2008, AS “EARTH DAY”](#)
 - B. [PROCLAMATION DESIGNATING APRIL 25, 2008, AS “ARBOR DAY”](#)
 - C. [RECOGNITION OF DEPUTY DALLAS HENNESSEY, DEPUTY JESSE ARELLANO, AND DEPUTY JEFF PUCKETT, MOTHERS AGAINST DRUNK DRIVING 2007 AWARD RECIPIENTS](#)
 - D. [RECOGNITION OF CROSSING GUARD NICHOLAS MARTUCCI, OUTSTANDING CROSSING GUARD OF THE YEAR AWARD WINNER](#)
 - E. [RECOGNITION OF DEPARTING EMPLOYEES – POLICE SERVICES](#)

RECOMMENDED ACTION: 1. Approve requests as submitted. 2. Make presentations to those present.

REPORT FROM STUDENT LIAISON: Report from Brittney Slack, Student Liaison from El Toro High School.

RECESS: City Council will recess for the purpose of conducting Redevelopment Agency business.

RECONVENE: City Council will reconvene to continue regular City business.

PUBLIC COMMENTS:

At this time members of the public may address the City Council regarding any items within the subject matter jurisdiction of the City Council. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of thirty minutes for the Public Comments portion of the agenda.

Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council.

Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Additionally, a "Request to Register Written Comments" form is available at the desk of the City Clerk.

CONSENT CALENDAR - WARRANT REGISTER: (Item No. 2)

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

2. [WARRANT REGISTER submitted by Director of Finance/City Treasurer in the amount of \\$1,366,013.96.](#)

RECOMMENDED ACTION: Approve as submitted.

CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 3-14)

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

3. [MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.](#)

RECOMMENDED ACTION: Waive reading of Ordinances and Resolutions.

4. [MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL HELD ON FEBRUARY 19, 2008, submitted by City Clerk.](#)

RECOMMENDED ACTION: Approve as submitted.

5. [MONTHLY TREASURER'S REPORT submitted by Director of Finance/City Treasurer.](#)

RECOMMENDED ACTION: Receive and file.

6. [APPROVAL OF CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE MUIRLANDS BOULEVARD ARTERIAL HIGHWAY REHABILITATION PROJECT \(PW 2005.05F\) submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: 1. Approve the plans and specifications for the Muirlands Boulevard Arterial Highway Rehabilitation Project (AHRP), from North City Limits to El Toro Road (PW 2005.05F). 2. Authorize the City Clerk to advertise and receive bids for this project.

7. [CONTRACT AWARD: PLAYGROUND AND PARK SAFETY INSPECTION SERVICES submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: 1. Award a contract in the amount of \$30,400 to Playground Safety Analysts, of Rancho Santa Margarita, California, for playground and park safety inspection services, substantially in the form attached. 2. Authorize the Mayor to sign, and City Clerk to attest the contract with Playground Safety Analysts.

8. [AMENDMENT TO AGREEMENT FOR MUNICIPAL ENGINEERING SERVICES submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: 1. Approve the First Amendment to the agreement with Willdan for municipal engineering services, substantially in the form attached. 2. Authorize the Mayor to sign the First Amendment with Willdan for the additional services.

9. [AMENDMENT NUMBER ONE TO AGREEMENT D02-086 BETWEEN THE ORANGE COUNTY FLOOD CONTROL DISTRICT AND THE CITY OF LAKE FOREST submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: 1. Approve the Amendment to the Agreement D02-086, to extend the term of the Water Quality Ordinance Implementation Agreement for an additional three-year term, substantially in the form attached. 2. Authorize the Mayor to execute the Amendment to the Agreement.

10. [AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES FOR ON-CALL CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: 1. Approve the Third Amendment to the Agreement for Consultant Services for On-Call Construction Administration and Inspection Services with RBF Consulting, substantially in the form attached. 2. Authorize the Mayor to sign the Third Amendment to the Agreement for Consultant Services with RBF Consulting.

11. [CONSTRUCTION CHANGE ORDER FOR THE TRABUCO ROAD/EL TORO ROAD INTERSECTION IMPROVEMENT PROJECT \(PW 2005.03\) submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: Authorize the City Manager to approve Contract Change Order with Alliance Streetworks, Inc., for the Trabuco Road/El Toro Road Intersection Improvement Project.

12. [CONTRACT AMENDMENT FOR DESIGN SERVICES – UNIVERSALLY ACCESSIBLE PLAYGROUND submitted by Director of Community Services.](#)

RECOMMENDED ACTION: 1. Approve the Contract Amendment with Moore Iacofano Goltsman, Incorporated, dba MIG, for design services for a Universally Accessible Playground. 2. Authorize the Mayor to sign the Amendment with MIG, Inc.

13. [NOTICE OF COMPLETION FOR SERRANO CREEK AND CAVANAUGH MINI PARK PLAY STRUCTURES PROJECT \(PW 2005.09\) submitted by Director of Public Works/City Engineer.](#)

RECOMMENDED ACTION: 1. Find that CS Legacy Construction, of Chino, California, has completed the construction of Serrano Creek and Cavanaugh Mini Park Play Structures Project (PW 2005.09). 2. Approve the Notice of Completion and authorize the Mayor to execute the document on behalf of the City. 3. Authorize the City Clerk to submit said Notice of Completion for recordation to the Office of the County Recorder of Orange County, within ten days of the City Council approval, as required by Section 3093 of the California Civil Code. 4. Authorize payment to the contractor of the ten percent (10%) retention, in the amount of \$41,754.53, 35 days after the recording date of the Notice of Completion, providing no Stop Notices are on file with the City preventing the release of the final payment.

14. [DRAFT PLAN OF 2008-09 COMMUNITY DEVELOPMENT BLOCK GRANT \(CDBG\) submitted by the Deputy Executive Director.](#)

RECOMMENDED ACTION: 1. Approve the 2008/09 draft plan for \$478,551 and reprogramming of unspent Community Development Block Grant (CDBG) of prior years. 2. Approve an amendment to 2005-2010 Five-Year Consolidated Plan to exchange CDBG funds previously used to purchase the OCTA surplus parcel with Redevelopment Housing Set-Aside funds. 3. Approve a 30-day public review and comment period for the draft plan and amendment to Five-Year Consolidated Plan, and direct staff to return the items to City Council for final review and adoption on May 6, 2008.

DISCUSSION/ACTION ITEMS:

The following matters are for City Council consideration/discussion/action. Members of the public may have the opportunity to address these items if they wish to do so. Please complete the "Request to Speak" form and give to the City Clerk.

15. [ANIMAL CONTROL SERVICES STUDY submitted by Director of Management Services.](#)

RECOMMENDED ACTION: Receive report and provide direction on proposed study recommendations.

16. [FIVE-YEAR STRATEGIC BUSINESS PLAN submitted by Director of Finance/City Treasurer.](#)

RECOMMENDED ACTION: Adopt the Five-Year Strategic Business Plan.

17. [LEGISLATIVE MATTERS submitted by Assistant to the City Manager.](#)

RECOMMENDED ACTION: Receive and file report with minute action to adopt positions on various legislative proposals as recommended.

18. [REQUESTS FOR APPOINTMENT TO AGENCIES, BOARDS, COMMISSIONS AND/OR COMMITTEES THROUGH THE LEAGUE OF CALIFORNIA CITIES submitted by City Clerk.](#)

RECOMMENDED ACTION: City Council discretion.

CITY MANAGER'S REPORT:

At this time the City Manager may comment on agenda and non-agenda items; and report on items of interest to the City Council and community.

CITY COUNCIL COMMENTS:

At this time City Council Members may comment on agenda or non-agenda matters. No discussion may take place on any item not appearing on the posted agenda. Council Members may ask a question for clarification, respond to statements made or questions posed by the public, make a brief announcement, or make a brief report on his or her own activities. In addition, the City Council may refer to staff or other resources for factual information, request staff to report back at a subsequent meeting or direct staff to place a matter of business on a future agenda. No action may be taken on non-agenda matters unless authorized by law (Government Code Section 54954.2).

Council Member Dixon:

Council Member McCullough:

Council Member Rudolph:

Mayor Pro Tem Herzog:

Mayor Tetterer:

CLOSED SESSION:

At this time the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. This matter is continued from the 6:00 p.m. portion of this agenda.

RECOMMENDED ACTION: Conduct continued Closed Session.

ADJOURNMENT: The Lake Forest City Council will adjourn in memory of Gaylord F. Knapp, former City Manager of the cities of Cerritos and Lake Forest, who passed away on March 8 from complications resulting from Huntington's disease.



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Office of the City Clerk at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City Council agenda and agenda back-up materials can be obtained from the Office of the City Clerk on the Friday prior to the City Council meeting. Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost. If you wish to be added to the mailing list to receive a copy of the agenda, request must be provided to the City Clerk in writing.

The City of Lake Forest mailing address is 25550 Commercentre Drive, Lake Forest, California 92630.
Phone: (949) 461-3400. FAX (949) 461-3511.

CERTIFICATION: I, Sherry A.F. Wentz, City Clerk of the City of Lake Forest, California, hereby certify that the foregoing agenda was posted for public review on Thursday, March 13, 2008, at 6:00 p.m.

Sherry A.F. Wentz, CMC
City Clerk