



AGENDA  
LAKE FOREST CITY COUNCIL

**Regular Meeting of the City Council  
February 6, 2007**

**Lake Forest City Hall  
25550 Commercentre Drive  
City Council Chamber  
Lake Forest, California 92630**

**NOTICE:** Pursuant to Lake Forest Municipal Code Section 2.04.010, Regular Meetings of the City Council are held the First and Third Tuesday of each month at the hour of 6:00 p.m. for Closed Session matters, if required. The Public Session of the meeting shall commence at 7:00 p.m. or as soon thereafter as possible.

**AGENDA ON THE INTERNET:** The Agenda is available through the Internet at [www.ci.lake-forest.ca.us](http://www.ci.lake-forest.ca.us). You can access the document on the Friday before the meeting on Tuesday. A brief summary of the actions taken at the meeting will be posted on the Internet the Thursday following the meeting.

**AGENDA DOCUMENT REVIEW:** The full Agenda including all back up information is available at City Hall, 25550 Commercentre Dr., Lake Forest, California, on the Friday prior to the Tuesday meeting.

**AGENDA DESCRIPTION:** The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

**CALL TO ORDER:**

**6:00 P.M.**

**ROLL CALL: Council Members:**

Peter Herzog  
Kathryn McCullough  
Marcia Rudolph  
Mark Tettermer  
Richard T. Dixon

**Mayor Pro Tem:**

**Mayor:**

**City Manager:**

**City Attorney:**

**City Clerk:**

Robert C. Dunek  
Scott C. Smith  
Sherry A.F. Wentz

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**CLOSED SESSION****6:00 p.m.**

**CLOSED SESSION:** At this time the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. Any items not concluded by 7:00 p.m. may be continued to the end of the Public Session.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code Section 54957: City Attorney
  
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to Government Code Section 54956.8 (1 property)
  - A. **Property:** 25550 Commercentre Drive
  - Negotiating Parties:** Trammell Crow;  
City Manager Robert C. Dunek,  
and Assistant City Manager David Belmer
  - Under Negotiation:** Price and terms of payment

**RECESS:** City Council will recess from Closed Session, for the purpose of conducting regular City business.

**RECONVENE:** City Council will reconvene, to continue regular City business.

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**PUBLIC SESSION****7:00 p.m.**

**PUBLIC SESSION:** At this time the City Council will convene to consider public matters. Those wishing to address the City Council must submit a completed "Request to Speak" form to the City Clerk prior to City Council action.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance to the Flag of our Country to be led by Mayor Pro Tem Tetterer.

**CLOSED SESSION REPORT:** City Attorney will report on Closed Session.

**PRESENTATIONS:**

1. INTRODUCTION OF NEW EMPLOYEE – CARRIE TAI, SENIOR PLANNER submitted by Director of Development Services.

RECOMMENDED ACTION: Introduce Carrie Tai as the new Senior Planner in the Development Services Department.

2. INTRODUCTION OF NEW EMPLOYEE – CRISTIAN ARIAS, PLANNING INTERN submitted by Director of Development Services.

RECOMMENDED ACTION: Introduce Cristian Arias as the new Part-time Planning Intern in the Development Services Department.

3. 2006 RESIDENT AND BUSINESS SURVEY submitted by Director of Management Services.

RECOMMENDED ACTION: Receive presentation.

**REPORT FROM STUDENT LIAISON:** Report from Nico Lechuga, Student Liaison from El Toro High School.

**RECESS:** City Council will recess for the purpose of conducting Redevelopment Agency business.

**RECONVENE:** City Council will reconvene to continue regular City business.

**PUBLIC COMMENTS:**

At this time members of the public may address the City Council regarding any items within the subject matter jurisdiction of the City Council. **NO** action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of thirty minutes for the Public Comments portion of the agenda.

Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council.

Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Additionally, a "Request to Register Written Comments" form is available at the desk of the City Clerk.

## **CONSENT CALENDAR - WARRANT REGISTER: (Item No. 4)**

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

4. WARRANT REGISTER submitted by Director of Finance/City Treasurer in the amount of \$1,768,647.34.

RECOMMENDED ACTION: Approve as submitted.

## **CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 5-16)**

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

5. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS WHICH APPEAR ON THE PUBLIC AGENDA SHALL BE DETERMINED TO HAVE BEEN READ BY TITLE AND FURTHER READING WAIVED.

RECOMMENDED ACTION: Waive reading of Ordinances and Resolutions.

6. MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL HELD ON DECEMBER 19, 2006, AND JANUARY 2, 2007, submitted by City Clerk.

RECOMMENDED ACTION: Approve as submitted.

7. ADOPTION OF ORDINANCE NO. 165 submitted by City Clerk.

RECOMMENDED ACTION: 1. Conduct second reading of Ordinance No. 165 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, AMENDING, RESTATING, AND RECODIFYING TITLES, 1, 2, 3, 10, 14, 15, AND 16 OF THE LAKE FOREST MUNICIPAL CODE. 2. Adopt Ordinance No. 165 as submitted.

8. MONTHLY TREASURER'S REPORT submitted by Director of Finance/City Treasurer.

RECOMMENDED ACTION: Receive and file.

9. RESOLUTION TERMINATING THE EL TORO REUSE PLANNING AUTHORITY submitted by City Manager.

RECOMMENDED ACTION: 1. Adopt a Resolution entitled A RESOLUTION OF THE CITY OF LAKE FOREST, STATE OF CALIFORNIA, TERMINATING THE EL TORO REUSE PLANNING AUTHORITY. 2. Direct the City Clerk to convey a certified copy of the Resolution to the El Toro Reuse Planning Authority.

10. CONSULTANT SERVICES FOR IMPLEMENTATION OF HOUSING REHABILITATION LOAN PROGRAM – REQUEST FOR PROPOSAL submitted by Assistant City Manager/Deputy Executive Director of Redevelopment Agency.

RECOMMENDED ACTION: 1. Approve the Request for Proposal (RFP) for implementation of the Housing Rehabilitation Loan Program. 2. Authorize staff to solicit proposals for loan screening and processing consultant services to continue implementation of the City's Community Development Block Grant (CDBG) Housing Rehabilitation Loan Program.

11. ESCROW SERVICES FOR HOUSING REHABILITATION LOAN PROGRAM –REQUEST FOR PROPOSAL submitted by Assistant City Manager/Deputy Executive Director of Redevelopment Agency.

RECOMMENDED ACTION: 1. Approve the Request for Proposal (RFP) for escrow services the Housing Rehabilitation Loan Program. 2. Authorize staff to solicit proposals for escrow services to continue implementation of the City's Community Development Block Grant (CDBG) Housing Rehabilitation Loan Program.

12. HDL – CONSULTANT PERFORMANCE REVIEW AND NOTICE OF CONTRACT EXPIRATION submitted by Director of Finance.

RECOMMENDED ACTION: Receive and file.

13. REQUEST FOR PROPOSAL – RECREATION PROGRAMS AND SERVICES submitted by Director of Community Services.

RECOMMENDED ACTION: 1. Approve the Request for Proposal for Recreation Programs and Services. 2. Authorize staff to solicit proposals for Recreation Programs and Services.

14. CONSENSUS PLANS – SERRANO CREEK PLAYGROUND AND CAVANAUGH MINI PARK PLAY STRUCTURE submitted by Director of Community Services.

RECOMMENDED ACTION: 1. Approve consensus plans for the Serrano Creek Playground and Cavanaugh Mini Park Play Structure as presented. 2. Authorize staff to direct the architect to develop plans and specifications.

15. THIRD AMENDMENT FOR PLAYGROUND SAFETY INSPECTION submitted by Director of Public Works/City Engineer.

RECOMMENDED ACTION: 1. Approve the Third Amendment for playground safety inspection with Playground Safety Analysts of Rancho Santa Margarita, California, substantially in the form attached. 2. Authorize the Mayor to sign, and the City Clerk to attest, the Third Amendment.

16. STATUS OF COMPLIANCE WITH NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM STORMWATER PERMITS SECOND QUARTER FY 2006-2007 submitted by Director of Public Works/City Engineer.

RECOMMENDED ACTION: Receive and file.

## **DISCUSSION/ACTION ITEMS:**

The following matters are for City Council consideration/discussion/action. Members of the public may have the opportunity to address these items if they wish to do so. Please complete the "Request to Speak" form and give to the City Clerk.

17. **PLANNING COMMISSION APPLICANT INTERVIEWS AND APPOINTMENT PROCESS** submitted by City Clerk.

**RECOMMENDED ACTION:** Conduct interviews and take action as desired.

18. **ACTIONS REGARDING MEMORANDUM OF UNDERSTANDING FOR THE SERRANO CREEK RESTORATION** submitted by Director of Public Works/City Engineer.

**RECOMMENDED ACTION:** Receive and file.

19. **LEGISLATIVE MATTERS** submitted by Assistant to the City Manager.

**RECOMMENDED ACTION:** Receive and file report with minute action to adopt positions on various legislative proposals as recommended.

20. **REQUESTS FOR APPOINTMENT TO AGENCIES, BOARDS, COMMISSIONS AND/OR COMMITTEES THROUGH THE LEAGUE OF CALIFORNIA CITIES** submitted by City Clerk.

**RECOMMENDED ACTION:** City Council discretion.

## **CITY MANAGER'S REPORT:**

At this time the City Manager may comment on agenda and non-agenda items; and report on items of interest to the City Council and community.

## **CITY COUNCIL COMMENTS:**

At this time City Council Members may comment on agenda or non-agenda matters. No discussion may take place on any item not appearing on the posted agenda. Council Members may ask a question for clarification, respond to statements made or questions posed by the public, make a brief announcement, or make a brief report on his or her own activities. In addition, the City Council may refer to staff or other resources for factual information, request staff to report back at a subsequent meeting or direct staff to place a matter of business on a future agenda. No action may be taken on non-agenda matters unless authorized by law (Government Code Section 54954.2).

Council Member Herzog:

Council Member McCullough:

Council Member Rudolph:

Mayor Pro Tem Tetterer:

Mayor Dixon:

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## **CLOSED SESSION:**

At this time the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. This matter is continued from the 6:00 p.m. portion of this agenda.

**RECOMMENDED ACTION: Conduct continued Closed Session.**

## **ADJOURNMENT:**



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Office of the City Clerk at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City Council agenda and agenda back-up materials can be obtained from the Office of the City Clerk on the Friday prior to the City Council meeting. Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost. If you wish to be added to the mailing list to receive a copy of the agenda, request must be provided to the City Clerk in writing.

The City of Lake Forest mailing address is 25550 Commercentre Drive, Lake Forest, California 92630.  
Phone: (949) 461-3400. FAX (949) 461-3511.

**CERTIFICATION:** I, Sherry A.F. Wentz, City Clerk of the City of Lake Forest, California, hereby certify that the foregoing agenda was posted for public review on Thursday, February 1, 2007, at 6:00 p.m.

Sherry A.F. Wentz, CMC  
City Clerk