

Submit via email to: PWPermits@lakeforestca.gov

ENCROACHMENT PERMIT

City of Lake Forest/Department of Public Works
25550 Commercentre Drive Suite 100
Lake Forest, California 92630
Phone: (949) 461-3487



PERMIT NO.: _____

ISSUE DATE.: _____

EXPIRATION DATE: _____

APPLICATION FOR WORK IN THE PUBLIC RIGHT OF WAY
TO EXCAVATE, FILL, OBSTRUCT, OR CONSTRUCT ON PUBLIC PROPERTY AND AGREEMENT TO HOLD THE CITY OF LAKE FOREST HARMLESS

Work Location: _____ Development No./Project: _____
Name of Applicant: _____ Address of Applicant: _____
Name of Contractor: _____ Contractor's Phone: _____
Address of Contractor: _____ Contact Name: _____
Contractor's License: _____

APPLICATION IS HEREBY MADE TO PERFORM THE FOLLOWING WORK

TYPE OF WORK (check applicable):	Excavation	Sidewalk/Driveway Replacement	Paving	Other
	Traffic Control/Lane Closure	Storm Drain Entry	Stockpile/Storage	
REQUIRED SUBMITTALS:	Insurance Certificate and Endorsements (both general liability and workers comp)		3 sets of Approved Plan	

Work Scheduled to Begin: _____ Estimated Completion Date: _____

Title of Approved Plan: _____

Indicate In Specific Detail Work To Be Done:

I AGREE TO COMPLY WITH THE STANDARD CONDITIONS AND/OR SPECIAL PROVISIONS ATTACHED TO THIS APPLICATION AND WITH ALL CITY ORDINANCES, RESOLUTIONS, STANDARDS AND SPECIFICATIONS CURRENTLY IN FORCE, AND TO PAY FOR REMOVAL AND PROPER PLACEMENT OF ANY ITEM INSTALLED UNDER THIS PERMIT WHICH DOES NOT COMPLY WITH THE ABOVE. IN ADDITION, I AGREE TO PAY FOR THE REPAIR AND/OR REPLACEMENT OF ANY CITY FACILITY OR IMPROVEMENT WHICH MAY BE CUT OR DAMAGED AS A RESULT OF ANY WORK UNDERTAKEN PURSUANT TO THIS PERMIT.

****NOTIFY PUBLIC WORKS INSPECTOR 48 HOURS PRIOR TO BEGINNING WORK AT (949) 461-3494****

****UNDERGROUND SERVICE ALERT has been contacted and has provided Inquiry ID Number _____**

Applicant (Print Name) _____

Phone Number _____

Applicant Signature _____

Date _____

APPROVED: _____

Department of Public Works/Engineering Division

Date

PERMIT FEES	INSPECTION RECORD	
Issuance Fee:	I certify that the work allowed in the public right-of-way has been constructed according to the conditions, specifications and plans of this permit and I hereby accept the work in this manner.	
Inspection Fee:		
Deposit		
PENALTY:		
TOTAL:	Inspector's Signature:	Date:
CASH CHECK #:		
BOND INFORMATION		
Surety Type & No. :	Comments:	
Surety Amount:		

Copies to: City File Finance Permittee Inspector