



CITY OF LAKE FOREST ENTERTAINMENT PERMIT RENEWAL APPLICATION

FOR OFFICIAL USE ONLY:	
DATE STAMP (RECEIVED)	ORIGINAL ENTERTAINMENT PERMIT CASE #:
RENEWAL PERMIT CASE #:	

Permit Renewal Fee: \$286.00

Please complete the following application and submit with required documentation to the City of Lake Forest.
*(*Please also note, if significant changes are proposed, you may be asked to fill out the full length Entertainment Permit Application for supplemental information. If there are any changes in ownership or to the type of business, please fill out a new Entertainment Permit Application.)*

PART 1: APPLICANT INFORMATION

Last Name:	First:	Middle:
Mailing Address:	Email Address:	
City:	State:	Zip:
Email Address:	Telephone Number:	

PART 2: ESTABLISHMENT
Name of establishment

Business Name:	Business Owner's Name:
Business Address:	Business Phone:
City:	State: ZIP:

Property owner information

Please submit a copy of the current lease agreement with the property owner if it has been updated since the prior Entertainment Permit application or renewal.			
Organization:	Contact Person:	Title:	
Address:	City:	State:	Zip:
Telephone Number:		Email Address:	

PART 3: DESCRIPTION OF ANY CHANGES TO THE BUSINESS

If changes were made, please provide the following information and attach a copy of the new site and/or floor plan.
Since the issuance of the last Entertainment Permit, have there been any changes to the business and/or entertainment? <input type="checkbox"/> Yes – Please complete the following sections. <input type="checkbox"/> No – Skip to Part 4.
Since the issuance of the last Entertainment Permit, have there been any changes or alterations to the site plan or exterior areas of the building? <input type="checkbox"/> Yes – Please submit a new site plan. <input type="checkbox"/> No
Since the issuance of the last Entertainment Permit, have there been any changes or alterations to the floor plan and entertainment area? <input type="checkbox"/> Yes – Please submit a new floor plan. <input type="checkbox"/> No

Description of changes to the entertainment

Describe in detail, any changes in the nature and type of the originally approved entertainment, including the number of performers or participants to be involved and where entertainment is to take place within the establishment.

On-site Management

Please list the name(s) of the current person(s) responsible for the operation, management, and supervision of the entertainment.		
Name:	Address:	
City:	State:	Zip:
Name:	Address:	
City:	State:	Zip:

Hours of Operation

Please list the hours during which the proposed entertainment is desired to be conducted.						
MON	TUES	WEDS	THURS	FRI	SAT	SUN

Miscellaneous

Please check one:	
Admission will be charged <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what is the admission fee?
Minors will be permitted upon the premises <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, during which hours of operation?
Entertainers will be: <input type="checkbox"/> employees or <input type="checkbox"/> independent contractors	

PART 4: PERMIT HISTORY

Has the applicant, owner, or any person responsible for the operation, management, and supervision of the entertainment establishment or entertainment, within the past five (5) years, had any permit or license issued in conjunction with the sale of alcohol or provision of entertainment?

Yes, I was issued a license. If yes, please complete the area below and attach a copy of any currently issued Alcoholic Beverage Licenses.

No, I have not applied for or previously held any licenses or permits in any state to conduct any type of business in conjunction with the sale of alcohol or entertainment.

City:	State:	License/Permit Type:	License/Permit No.
Date Issued:		Issuing Agency:	

During that period, was the permit or license suspended or revoked?

Yes – Please complete area below.

No

<input type="checkbox"/> Revoked OR <input type="checkbox"/> Suspended	Revoked Date or Dates of Suspension From: To:	Reason:
<input type="checkbox"/> Application Denied	Date of Application:	Denied by: (Issuing Agency)

If License/Permit was Revoked, Suspended, or Denied, In what business or occupation did you engage in following such revocation, suspension, or denial?

PART 5: CERTIFICATION

I hereby certify, under the penalty of perjury, that the information given is true and correct. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit, and may subject me to criminal prosecution. I do hereby authorize the City of Lake Forest, its agents and employees to seek verification of the information contained on this application. I further understand that I may not conduct the activity applied for until a permit has been granted and that a copy of the City ordinances regulating entertainment is available to me in the City Clerk's office.

(Signature)

(Date)