



June 20, 2023

Honorable Mayor and Members of the City Council:

Mayor
Doug Cirbo

Mayor Pro Tem
Mark Tetterer

Council Members
Robert Pequeño
Scott Voigts
Benjamin Yu

City Manager
Debra DeBruhl Rose

To provide context and insight into the City's development of the 2023-2030 Capital Improvement Plan and how projects are prioritized, staff has prepared the following:

In the broadest context, staff reviews the City's updated Strategic Plan for projects and programs that were previously recommended by the City Council. In general, the Strategic Plan consists of the latest version of the Resident and Business Survey, input from joint commission workshops, city council workshops which utilize Strength, Weakness, Opportunity, and Threat ("SWOT") analysis and opportunity rankings, staff's review and analysis, and other community inputs. This effort produces a list of projects for consideration in the Capital Improvement Plan. After creation of this global list the projects are further analyzed based on each project's needs, potential impacts if deferred, traffic model analysis, available staffing resources required, project's programmed year, amongst other inputs. Then the projects are analyzed by proposed funding sources to optimize the available funding. The most restrictive funds are programmed first, followed by the next most restrictive funds, until all projects left for consideration would be funded by the general fund. Staff makes a "draft" recommendation to City Council at a budget workshop and receives comments. Those comments are incorporated into the "final" recommendation and brought to City Council for approval.

The CIP Budget includes projects that reflect the City's commitment to providing highly desired facilities, while maintaining and improving existing infrastructure and assets. The CIP Budget includes eighteen traffic and street related projects. These projects are designed to improve safety, traffic flow, median and parkway landscaping, and maintain the roadway network. Other projects include crosswalk safety enhancements, signal synchronization projects with neighboring cities, street asphalt resurfacing, and parkway turf removals. Also included in the CIP are projects to enhance the City's facilities, including renovations at the Sports Park and Etnies skate park as well as park renovation projects at Cavanaugh, Lake Forest, Nature Park, Peachwood, and Vintage and synthetic turf replacement and restroom renovations at other parks.

Lake Forest, Remember the Past ~ Challenge the Future



www.lakeforestca.gov
Lake Forest City Hall
100 Civic Center Drive
Lake Forest, CA 92630
(949) 461-3400
Fax: (949) 461-3511

Although the City Council approves a seven-year Capital Improvement Plan, only the first the first two years are funded. The seven-year Capital Improvement Plan will routinely be revised and updated to maintain a revolving seven-year program. Therefore, at the completion of the two years staff will revisit the prioritization process to allow for adjustments whether those are for new project needs, funding availability, or others.

The CIP Budget represents a new investment of approximately \$21.9 million over the next two years. Due to strategic and conservative funding of capital improvements projects, the City of Lake Forest continues to maintain and improve its infrastructure, adding to the high quality of life enjoyed by our residents and businesses.

Sincerely,

A handwritten signature in cursive script that reads "Debra Rose".

Debra Rose
City Manager

2023-2025 Capital Project Plan - Expenditures

Project Class and Number	Public Works Project #	Category	Description	Funding Source	Fiscal Year of Funding	
					FY 2023-24	FY 2024-25
E01	25E01	Environmental	Aliso Creek Drainage Repairs	General Fund	\$ -	\$ 30,000
P01	24P01	Parks	Lake Forest Sports Park Renovations	Neighborhood Park Improvement Reserve Fund	\$ 20,000	\$ 280,000
P02	25P02	Parks	Lake Forest Sports Park Existing Synthetic Field Replacement	General Fund	\$ -	\$ 1,100,000
P03	25P03	Parks	Etnies Skate Park Improvement Project	Neighborhood Park Improvement Reserve Fund	\$ -	\$ 100,000
P04	24P04	Parks	Foothill Ranch Box Lacrosse Installation Project	General Fund	\$ 100,000	\$ 175,000
P05	24P05	Parks	Pickleball Analysis and Court Installation Project	General Fund	\$ 120,000	\$ 135,000
P06	25P06	Parks	Neighborhood Park Renovations - Nature Park and Lake Forest Park	Neighborhood Park Improvement Reserve Fund	\$ -	\$ 60,000
P07	24P07	Parks	Neighborhood Park Renovations - Vintage Park	Neighborhood Park Improvement Reserve Fund	\$ 30,000	\$ 170,000
P08	25P08	Parks	Neighborhood Park Renovations - Cavanaugh Park	Neighborhood Park Improvement Reserve Fund	\$ -	\$ 50,000
P09	24P09	Parks	Neighborhood Park Renovations - Peachwood Park	Neighborhood Park Improvement Reserve Fund	\$ 50,000	\$ 180,000
P10	24P10	Parks	Heroes Park Sports Field Renovations	Neighborhood Park Improvement Reserve Fund	\$ 215,000	\$ 110,000
P11	24P11	Parks	Baker Ranch Park Turf Replacement	General Fund	\$ 112,200	\$ -
P12	24P12	Parks	Barker Ranch Dog Park Synthetic Turf Replacement	General Fund	\$ 220,000	\$ -
P13	24P13	Parks	Park Shelter Rehabilitation Project - Rimgate Park	General Fund	\$ 150,000	\$ -
P14	25P14	Parks	Citywide Park Restroom Painting and Renovations Project	General Fund	\$ -	\$ 150,000
P15	24P15	Parks	Sports Park Parking Lot Slurry Seal	General Fund	\$ 150,000	\$ -
P16	24P16	Parks	Trabuco Asphalt Trail Rehabilitation Project	General Fund	\$ 300,000	\$ -
S01	24S01	Streets	Street Resurfacing and Slurry Seal Projects	Various	\$ 4,680,000	\$ 6,360,000
S02	24S02	Streets	CDBG - ADA Ramps Phase 15-17	Community Development Block Grant Fund (CDBG)	\$ 138,669	\$ -
S03	24S03	Streets	Trabuco Road Ascension Cemetery left-turn holding pocket	General Fund	\$ 350,000	\$ -
S04	24S04	Streets	El Toro Road Bus Shelter Renovations	General Fund	\$ 125,000	\$ -
S05	24S05	Streets	Non Functional Turf Removal Study and Replacement	General Fund	\$ 30,000	\$ 70,000
S06	24S06	Streets	Arterial Wall Enhancements in Southwest Lake Forest	General Fund	\$ 25,000	\$ 100,000
S07	24S07	Streets	Ridge Route Median Improvement Projects	General Fund	\$ 210,000	\$ -
S08	26S08	Streets	Bridge Inspection Repairs	Infrastructure Reserve Fund	\$ -	\$ -
S09	24S09	Streets	Arterial Median Improvement Project	General Fund	\$ 200,000	\$ -
T01	25T01	Traffic	Audible Pedestrian Signals	Community Development Block Grant Fund (CDBG)	\$ -	\$ 180,000
T02	24T02	Traffic	Protective Permissive Left Turn Project	General Fund	\$ 425,000	\$ -
T03	25T03	Traffic	Bake Parkway and Rockfield Traffic Signal Synchronization Program	General Fund	\$ -	\$ 370,000
T04	25T04	Traffic	Irvine Blvd-Trabuco Road Traffic Signal Synchronization Program	South Coast Air Quality Management District Fund (SCAQMD)	\$ -	\$ 45,000
T05	24T05	Traffic	Southbound Rancho Parkway Widening at Lake Forest	Lake Forest Traffic Mitigation Fund (LFTM)	\$ 224,000	\$ -
T06	24T06	Traffic	Widening of Southbound Jeronimo at Lake Forest Drive	Lake Forest Traffic Mitigation Fund (LFTM)	\$ 116,100	\$ -
T07	24T07	Traffic	Widening of Westbound Los Alisos to Add a Dedicated Right-turn Lane at Rockfield Blvd.	Lake Forest Traffic Mitigation Fund (LFTM)	\$ 667,700	\$ -
T08	24T08	Traffic	Second left-turn Lanes in All Directions at the Intersection of Los Alisos and Muirlands	Foothill Circulation Phasing Plan Capital Projects Fund (FCPP)	\$ 1,525,000	\$ -
T09	24T09	Traffic	Meadows Traffic Improvements: Bake / Toledo	Meadows Traffic Improvement Program Fund (MTIP)	\$ 2,122,900	\$ -
					12,306,569	9,665,000

Two-Year Capital Project Plan - Funding Sources

	Fiscal Year of Funding	
	FY 2023-24	FY 2024-25
Funding Needs:		
Capital Project Expenditures	\$ 12,306,569	\$ 9,665,000
Funding Sources:		
General Fund	\$ 2,517,200	\$ 2,130,000
Infrastructure Reserve Fund	\$ -	\$ 280,820
Neighborhood Park Improvement Reserve Fund	\$ 315,000	\$ 950,000
Gas Tax Fund (HUTA)	\$ -	\$ -
Gas Tax Road Maintenance and Rehabilitation Account Fund (RMRA SB1)	\$ 1,011,053	\$ 4,116,500
Measure M2 Local Fairshare	\$ 3,668,947	\$ 1,962,680
South Coast Air Quality Management District Fund (SCAQMD)	\$ -	\$ 45,000
Community Development Block Grant Fund (CDBG)	\$ 138,669	\$ 180,000
Park Development Capital Projects Fund	\$ -	\$ -
Opportunity Study Area Capital Projects Fund	\$ -	\$ -
Lake Forest Traffic Mitigation Fund (LFTM)	\$ 1,007,800	\$ -
Foothill Circulation Phasing Plan Capital Projects Fund (FCPP)	\$ 1,525,000	\$ -
M2 CTFP Competitive Grant Funds	\$ -	\$ -
Meadows Traffic Improvement Program Fund (MTIP)	\$ 2,122,900	\$ -
Park Development Fund - (Prop 68 Grant Funding)	\$ -	\$ -
Lake Forest Traffic Mitigation Fund (NITM Reimbursement Irvine)	\$ -	\$ -
Unfunded	\$ -	\$ -
TOTAL	\$ 12,306,569	\$ 9,665,000

Goal	Priority Area	Strategy
A. Our Livable City is well planned, attractive, and safe.	1. Well Planned: Purposeful direction in land use and transportation plan	a) Prioritize Initiatives to reduce traffic congestion, improve mobility and manage on-street parking.
	2. Attractive: Investment and maintenance in public facilities, infrastructure, and natural resources that enhance the visual character of the City and supports quality neighborhoods	a) Enhance the City's overall visual character, maintain City assets and proactively reinvest in southwest Lake Forest.
	2. Attractive: Investment and maintenance in public facilities, infrastructure, and natural resources that enhance the visual character of the City and supports quality neighborhoods	b) Consistently invest in the City's park system.

2025-2030 Proposed Capital Project Plan - Expenditures

Project Class and Number	Public Works Project #	Category	Description	Funding Source	Fiscal Year of Funding				
					FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
E01	25E01	Environmental	Aliso Creek Drainage Repairs	General Fund	\$ 300,000				
P01	24P01	Parks	Lake Forest Sports Park Renovations	Neighborhood Park Improvement Reserve Fund					
P02	25P02	Parks	Lake Forest Sports Park Existing Synthetic Field Replacement	General Fund					
P03	25P03	Parks	Etnies Skate Park Improvement Project	Neighborhood Park Improvement Reserve Fund	\$ 1,100,000				
P04	24P04	Parks	Foothill Ranch Box Lacrosse Installation Project	General Fund					
P05	24P05	Parks	Pickleball Analysis and Court Installation Project	General Fund	\$ 85,000				
P06	25P06	Parks	Neighborhood Park Renovations - Nature Park and Lake Forest Park	Neighborhood Park Improvement Reserve Fund	\$ 500,000				
P07	24P07	Parks	Neighborhood Park Renovations - Vintage Park	Neighborhood Park Improvement Reserve Fund					
P08	25P08	Parks	Neighborhood Park Renovations - Cavanaugh Park	Neighborhood Park Improvement Reserve Fund	\$ 300,000				
P09	24P09	Parks	Neighborhood Park Renovations - Peachwood Park	Neighborhood Park Improvement Reserve Fund					
P10	24P10	Parks	Heroes Park Sports Field Renovations	Neighborhood Park Improvement Reserve Fund					
P11	24P11	Parks	Baker Ranch Park Turf Replacement	General Fund					
P12	24P12	Parks	Barker Ranch Dog Park Synthetic Turf Replacement	General Fund					
P13	24P13	Parks	Park Shelter Rehabilitation Project - Rimgate Park	General Fund					
P14	25P14	Parks	Citywide Park Restroom Painting and Renovations Project	General Fund					
P15	24P15	Parks	Sports Park Parking Lot Slurry Seal	General Fund					
P16	24P16	Parks	Trabuco Asphalt Trail Rehabilitation Project	General Fund					
S01	24S01	Streets	Street Resurfacing and Slurry Seal Projects	Various					
S01	24S01	Streets	Street Resurfacing and Slurry Seal Projects	Measure M2 Local Fairshare	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
S01	24S01	Streets	Street Resurfacing and Slurry Seal Projects	Gas Tax Road Maintenance and Rehabilitation Account Fund (RMRA SB1)	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000
S01	24S01	Streets	Street Resurfacing and Slurry Seal Projects	Infrastructure Reserve Fund					
S02	24S02	Streets	CDBG - ADA Ramps Phase 15-17	Community Development Block Grant Fund (CDBG)	\$ 175,000		\$ 175,000		
S03	24S03	Streets	Trabuco Road Ascension Cemetery left-turn holding pocket	General Fund					
S04	24S04	Streets	El Toro Road Bus Shelter Renovations	General Fund					
S05	24S05	Streets	Non Functional Turf Removal Study and Replacement	General Fund					
S06	24S06	Streets	Arterial Wall Enhancements in Southwest Lake Forest	General Fund					
S07	24S07	Streets	Ridge Route Median Improvement Projects	General Fund					
S08	26S08	Streets	Bridge Inspection Repairs	General Fund	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
S09	24S09	Streets	Arterial Median Improvement Project	General Fund					
T01	25T01	Traffic	Audible Pedestrian Signals	Community Development Block Grant Fund (CDBG)		\$ 180,000			
T02	24T02	Traffic	Protective Permissive Left Turn Project	General Fund	\$ 425,000				
T03	25T03	Traffic	Bake Parkway and Rockfield Traffic Signal Synchronization Program	General Fund					
T04	25T04	Traffic	Irvine Blvd-Trabuco Road Traffic Signal Synchronization Program	South Coast Air Quality Management District Fund (SCAQMD)					
T05	24T05	Traffic	Southbound Rancho Parkway Widening at Lake Forest	Lake Forest Traffic Mitigation Fund (LFTM)					
T06	24T06	Traffic	Widening of Southbound Jeronimo at Lake Forest Drive	Lake Forest Traffic Mitigation Fund (LFTM)					
T07	24T07	Traffic	Widening of Westbound Los Alisos to Add a Dedicated Right-turn	Lake Forest Traffic Mitigation Fund (LFTM)					
T08	24T08	Traffic	Second left-turn Lanes in All Directions at the Intersection of Los Alisos and Muirlands	Foothill Circulation Phasing Plan Capital Projects Fund (FCPP)					
T09	24T09	Traffic	Meadows Traffic Improvements: Bake / Toledo	Meadows Traffic Improvement Program Fund (MTIP)					
					7,085,000	4,380,000	4,375,000	4,200,000	4,200,000

2025-2030 Proposed Capital Project Plan - Funding Sources

	Fiscal Year of Funding				
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
Funding Needs:					
Capital Project Expenditures	\$ 7,085,000	\$ 4,380,000	\$ 4,375,000	\$ 4,200,000	\$ 4,200,000
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Funding Sources:					
General Fund	\$ 1,010,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Infrastructure Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Neighborhood Park Improvement Reserve Fund	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -
Gas Tax Fund (HUTA)	\$ -	\$ -	\$ -	\$ -	\$ -
Gas Tax Road Maintenance and Rehabilitation Account Fund (RMRA SB1)	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000
Measure M2 Local Fairshare	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000	\$ 1,900,000
South Coast Air Quality Management District Fund (SCAQMD)	\$ -	\$ -	\$ -	\$ -	\$ -
Community Development Block Grant Fund (CDBG)	\$ 175,000	\$ 180,000	\$ 175,000	\$ -	\$ -
Park Development Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Opportunity Study Area Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Lake Forest Traffic Mitigation Fund (LFTM)	\$ -	\$ -	\$ -	\$ -	\$ -
Foothill Circulation Phasing Plan Capital Projects Fund (FCPP)	\$ -	\$ -	\$ -	\$ -	\$ -
M2 CTFP Competitive Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Meadows Traffic Improvement Program Fund (MTIP)	\$ -	\$ -	\$ -	\$ -	\$ -
Park Development Fund - (Prop 68 Grant Funding)	\$ -	\$ -	\$ -	\$ -	\$ -
Lake Forest Traffic Mitigation Fund (NITM Reimbursement Irvine)	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,085,000	\$ 4,380,000	\$ 4,375,000	\$ 4,200,000	\$ 4,200,000