



## PARKING CITATION FAQ's

The City of Lake Forest contracts with DataTicket, Inc. to process all parking citation payments, initial appeals, requests for payment plans, and any general inquiries. If you have received a parking citation and have questions about this process, please contact Data Ticket Customer Services at (800) 989-2058. Initial appeals cannot be made through the City of Lake Forest or the Orange County Sheriff's Department. Please do not go to City Hall or Lake Forest Police Services to inquire about your parking citation, as you will be redirected to [www.CitationProcessingCenter.com](http://www.CitationProcessingCenter.com) or (800) 989-2058. If you want to learn more about how parking enforcement in Lake Forest works, please visit [www.lakeforestca.gov/parking](http://www.lakeforestca.gov/parking).

- **I have a question about my parking citation**

Please visit [www.lakeforestca.gov/parking](http://www.lakeforestca.gov/parking). This webpage includes information related to permit-based parking requirements, the City's street sweeping program, and information for those that have received a parking citation.

- **Who issues parking citations?**

In Lake Forest, the City contracts with the Orange County Sheriff's Department (OCSD) for police services. The OCSD is the primary issuer of parking citations for vehicles parked in violation of state or local regulations. The City of Lake Forest also issues some parking citations directly through City staff. All parking citations are processed by DataTicket. If you have received a handwritten citation, it may take up to 3 weeks for the citation to be entered into the system.

- **How do I pay my parking citation?**

Please refer to the payment instructions provided on the citation you received.

Online: [www.CitationProcessingCenter.com](http://www.CitationProcessingCenter.com)

By Mail: money order, cashier's check or personal check payable to City of Lake Forest

Mail to:

City of Lake Forest  
c/o Citation Processing Center  
P.O. Box 10479  
Newport Beach, CA 92658-0479

- **Can I set up Payment Plan?**

Payment plan can be set up by contacting **Data Ticket Customer Services at (800) 989-2058**

- **Can I request an appeal for the citation issued?**

The registered owner of the vehicle may submit an appeal online at [www.CitationProcessingCenter.com](http://www.CitationProcessingCenter.com) or mail the written appeal to:

City of Lake Forest  
c/o Citation Processing Center  
P.O. Box 10479  
Newport Beach, CA92658-0479

- **I received a Correctable Violation, what do I do?**

A correctable violation requires a vehicle inspection and evidence of violation correction. Evidence of correction may be obtained at any police agency which provides such a service. For Lake Forest please go to:

Orange County Sheriff's Department Saddleback Station  
2020 Windrow Drive  
Lake Forest, CA  
(949) 206-6100 M-F 8:00am - 5:00pm

If the violation is corrected, bail on these violations is reduced to \$10.00 per corrected violation, valid proof of each correction and \$10.00 per corrected violation must be received within 21 days of the citation date or penalties will accrue.