



June 30, 2021

Nick Lee, P.E., Senior Vice President  
Baldwin & Sons  
20 Corporate Plaza Drive  
Newport Beach, CA 92660

**Mayor**  
Scott Voigts

**Mayor Pro Tem**  
Robert Pequeño

**Council Members**  
Doug Cirbo  
Neeki Moatazedi  
Mark Tetteimer

**City Manager**  
Debra DeBruhl Rose

Re: STOP WORK ORDER - Baldwin & Sons Portola Center Project Tract 17300

Dear Mr. Lee:

As discussed in our previous correspondence of June 23, 2021, the City is issuing a STOP WORK ORDER on all non-odor related work effective at the end of business June 30, 2021, for the work being performed at 1582 Sunset View Drive, Trabuco Canyon, CA 92679, also known as "Portola Center". Residents continue to report strong odors at night, weekends, and during the working week.

Pursuant to the Lake Forest Municipal Code sections 8.30.000 - 8.30.168, approved Conditions of Approval, and other applicable law, it is hereby ordered that all activities STOP WORK, including but not limited to, grading, construction, building, and demolition. This order is effective at the end of day, Wednesday, June 30, 2021, EXCEPT for work related to the odor reduction effort.

Please contact me as soon as the immediate odor issue has been resolved. The City continues to waive working hour restrictions and encourages Baldwin to work weekends and longer hours to complete the removal work as quickly as possible.

Please let us know if there is anything we can do to help you resolve this issue quickly.

Sincerely,  
CITY OF LAKE FOREST

Thomas E. Wheeler, P.E.  
Director of Public Works/City Engineer

Copy to: Debra Rose, City Manager  
Gayle Ackerman, Director of Community Development

