

**Permit Number**

***City of Lake Forest Community Development Department***

***Outdoor Vending  
Permit Application***

**Outdoor Vending: \$785.00  
Renewal: \$294.00**

**Submit completed application to the City of Lake Forest Community Development Department, Planning Division.  
Public Counter hours are: Mon, Tues, Thurs: 8:00 a.m.-11:00 a.m.; 1:00 p.m.-5:00 p.m. | Wed: 8:00  
a.m.-11:00 a.m. | Fri: 8:00 a.m.-11:00 a.m.; 1:00 p.m.-4:00 p.m.**

***Business Name:*** \_\_\_\_\_

***Business Address:*** \_\_\_\_\_

***City:***     Lake Forest     ***ST:***     CA     ***ZIP:***           

***Owner / Mgr Name:*** \_\_\_\_\_ ***Title:*** \_\_\_\_\_

***Business Phone #:*** \_\_\_\_\_ ***Business Fax #:*** \_\_\_\_\_

***Is business located in a Center?***            ***Center Name:*** \_\_\_\_\_

***Property Manager Company:*** \_\_\_\_\_

***Prop Mgr Name:*** \_\_\_\_\_ ***Title:*** \_\_\_\_\_

***Prop Mgr Address:*** \_\_\_\_\_

***City:***                                  ***ST:***          ***ZIP:***                 

***Prop Mgr Phone #:*** \_\_\_\_\_ ***Prop Mgr Fax #:*** \_\_\_\_\_

***OUTDOOR VENDING PERMIT OVERVIEW***

- Push carts shall not exceed four (4) feet in width, eight (8) feet in length and six (6) feet in height, excluding umbrellas. Larger push carts shall require review and approval of a Site Development Permit by the Planning Commission.
- A maximum of two (2) signs shall be painted or affixed to the cart, not to exceed four (4) square feet. (Printed menus affixed to the cart shall be considered part of the signage).
- Push carts are prohibited within any landscape area. (See sections f-j of Ordinance 44 regarding location conditions for carts).
- Business hours shall be consistent with that of the primary anchor tenant (s).
- Push carts must be located a minimum of five-hundred (500) feet from any public school
- If applicable, all food vendors shall attain and display a valid Health Department and Peddler's License. For more information contact the Environmental Health Care Agency at (714) 667-3600 (food) or Orange County Health Care Agency (714) 834-4772 (general).

## ***DIAGRAM OF PROPOSED PUSH CART***

*Indicate the length, width and height of the proposed push cart. Be sure to include the dimensions and verbage of all proposed signs.*

## ***Site Plan***

*Diagram the location of all buildings, parking stalls, landscape areas, streets and the proposed placement of the push cart.*

## ***Certification of Applicant***

*The property manager or authorized agent thereof has reviewed and approved this application. I hereby certify that the above information is true and correct.*

*Applicant Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

### ***OFFICIAL USE ONLY***

*Distribution:*

*Permit Application:*

☐ *Approved*    ☐ *w/ Conditions*    ☐ *Denied*

1. *Applicant*

*Permit Fee:*

☐ *Paid*    ☐ *Cash*    ☐ *Check*

2. *Planning Sign Permit File*

*Received By:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Approved By:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Revised 7/14/25 CM*