

# City of Lake Forest

## PLANNING FEES

| Activity Description   | Fee   | Charge Basis                 | Note |
|--|---|------------------------------|------|
| 1 Accessory Dwelling Unit (ADU) Permits                      | \$519   | Fixed Fee                    |      |
| 2 Address Assignment / Address Change                        |   |                              |      |
| a) Single Address - Change of Address / Address Assignment   | \$223   | Fixed Fee                    |      |
| b) Multiple Addresses - Change of Addresses / New Assignment | \$2,500   | Deposit                      |      |
| c) Street Name Assignment                                    | \$2,500   | Deposit                      |      |
| 3 Adult Business License                                     |   |                              |      |
| a) Adult Business License                                    | \$1,485   | Fixed Fee                    |      |
| b) Performer License   | \$148   | Fixed Fee                    |      |
| 4 Appeal   |   |                              |      |
| a) Appeal to Planning Commission                             | \$1,500 Base Fee, plus \$5,000 deposit to cover attorney and consultant costs | Fixed Fee, plus pass-through | [a]  |
| b) Appeal to City Council                                    | \$1,500 Base Fee, plus \$5,000 deposit to cover attorney and consultant costs | Fixed Fee, plus pass-through | [a]  |
| 5 Area Plan  | \$10,000  | Deposit                      |      |
| 6 Changed Plan   |   |                              |      |
| a) Administrative Review                                     | \$742   | Fixed Fee                    |      |
| b) Planning Commission Review                                | \$2,500   | Deposit                      |      |
| 7 Determination of Public Convenience or Necessity           | \$2,500   | Deposit                      |      |
| 8 Development Agreement                                      | \$10,000  | Deposit                      |      |
| 9 Donation Collection Box (DCB) Permit                       |   |                              |      |
| a) Permit Application  | \$297   | Fixed Fee                    |      |
| b) Permit Renewal  | \$148   | Fixed Fee                    |      |
| 10 Entertainment Permit                                      | \$297   | Fixed Fee                    |      |
| 11 Environmental Review (Initial Study/Neg Dec./EIR, etc.)   | Deposit TBD<br>T&M plus 15% admin fee   | Deposit                      |      |
| 12 Eucalyptus Tree Cutting Permit                            | \$0 (No Charge)   | No charge                    |      |
| 13 Feature Plan  | \$10,000  | Deposit                      |      |
| 14 General Plan Amendment                                    | \$10,000  | Deposit                      |      |
| 15 Orange County Fire Authority Permit Administrative Fee    | \$37  | Fixed Fee                    |      |
| 16 Outdoor Vending Permit                                    |   |                              |      |
| a) Initial   | \$594   | Fixed Fee                    |      |
| b) Renewal   | \$223   | Fixed Fee                    |      |

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|---|--|--------------|------|
| 17 Peer-Reviewed Technical Studies  | Deposit TBD<br>T&M plus 15%<br>admin fee | Deposit      |      |
| 18 Planned Sign Program   |  |              |      |
| a) Minor Planned Sign Program (Administrative Review)   | \$445                                    | Deposit      |      |
| b) Minor Planned Sign Program (Planning Commission Review)  | \$2,500                                  | Deposit      |      |
| c) Planned Sign Program (Planning Commission Review)  | \$2,500                                  | Deposit      |      |
| 19 Pre-Application  | \$2,500                                  | Deposit      |      |
| 20 Project Consultation (Prior to Application Submittal)<br>(For consultations exceeding two hours) | \$500                                    | Deposit      | [b]  |
| 21 Review of By-Right Multi-family Residential Project  | \$2,500                                  | Deposit      | [c]  |
| 22 Shopping Cart  |  |              |      |
| a) Shopping Cart Retrieval Plan   | \$0 (No Charge)                          | No charge    |      |
| b) Shopping Cart Containment Plan   | \$296                                    | Deposit      |      |
| 23 Single Season Sales (e.g. Agricultural, Seasonal Event, etc.)                                    |  |              |      |
| a) Agricultural Sales   | \$148                                    | Fixed Fee    |      |
| b) Other Seasonal Events (e.g. Christmas Tree, Pumpkin)   | \$148                                    | Fixed Fee    |      |
| 24 Site Development Permit  |  |              |      |
| a) Administrative Review  | \$2,500                                  | Deposit      | [d]  |
| b) Planning Commission Review   | \$5,000                                  | Deposit      | [d]  |
| c) Not Exempt from CEQA   | \$10,000                                 | Deposit      | [d]  |
| 25 Special Event Permit Application Review  | \$371                                    | Fixed Fee    |      |
| 26 Specific Plan  | \$10,000                                 | Deposit      |      |
| 27 Temporary Outdoor Promotion Permit Application Review  | \$148                                    | Fixed Fee    |      |
| 28 Temporary Promotional Wall Banner Permit   |  |              |      |
| a) Non-Commercial   | \$0 (No Charge)                          | Fixed Fee    |      |
| b) Commercial   | \$74                                     | Fixed Fee    |      |
| 29 Tentative Map  |  |              |      |
| a) Tentative Parcel Map (TPM)   | \$7,500                                  | Deposit      |      |
| b) Tentative Tract Map (TTM)  | \$10,000                                 | Deposit      |      |
| c) Revised TPM / TTM  | \$5,000                                  | Deposit      |      |
| 30 Use Permit   |  |              |      |
| a) Minor  | \$2,500                                  | Deposit      |      |
| b) Major  | \$5,000                                  | Deposit      |      |
| c) Not Exempt from CEQA   | \$10,000                                 | Deposit      |      |
| 31 Variance   | \$5,000                                  | Deposit      |      |

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|---|------------------------------------|--------------|------|
| 32 Wireless Communication Facilities (WCF) Permit   | \$742                              | Fixed Fee    |      |
| 33 Zone Change  | \$10,000                           | Deposit      |      |
| 34 Zoning Confirmation Letter   | \$186                              | Fixed Fee    |      |
| 35 Zoning Verification Letter   |                                    |              |      |
| a) Standard Property Information  | \$260                              | Fixed Fee    |      |
| b) Standard Property Information w/ Add'l Research Required   | \$750                              | Deposit      |      |
| 36 Credit Card Transaction Fee  | 3% - Direct pass-through to vendor | Fixed Fee    |      |
| 37 Hourly Rate for Deposit Based Services and Planning Services Not Otherwise Listed In This Fee Schedule |                                    |              |      |
| a) Planning (In-House and Contract Service Planning)  | \$148                              | per hour     |      |
| b) Public Works In-House Land Development Review  | \$164                              | per hour     |      |
| c) Building and Safety  | \$145                              | per hour     |      |
| d) City Clerk Divisional Billing Rate for Development Review Direct Services                              | \$81                               | per hour     |      |
| e) City Manager Divisional Billing Rate for Development Review Direct Services                            | \$105                              | per hour     |      |
| f) Community Services Development Review Services   | \$182                              | per hour     |      |
| g) Finance Development Review Support   | \$87                               | per hour     |      |
| h) IT / GIS Development Review Support  | \$109                              | per hour     |      |
| i) Code Enforcement Divisional Billing Rate for Development Review Direct Services                        | \$81                               | per hour     |      |
| j) Police Divisional Billing Rate for Development Review Direct Services                                  | \$93                               | per hour     | [e]  |
| k) Contract Service Support (e.g. Attorney, Contract Engineering, etc.)                                   | T&M plus 15% administrative fee    | per hour     |      |

### Full Cost Deposits for Multiple Applications

When more than one Full Cost application is submitted, the sum total of the initial full cost deposit amount can be reduced by 25%.

[a] City fee for in-house support will be fixed at \$1,500 (partial cost recovery). City will pass-through all eligible contract service support costs (e.g. contract Planning, City Attorney, etc.).

[b] No fee applies for first two hours. For discussions requiring more than two total hours of staff consultation, a deposit account shall be

[c] Requires review of Objective Design Standards, Affordability Covenant, Applicable State Codes/Laws.

[d] As determined by the Director of Development Services.

[e] Or pass-through of Orange County Sheriff Department hourly billing rate for staff support.