

RULES AND PROCEDURES FOR ADDRESSING THE CITY COUNCIL

PUBLIC PARTICIPATION IN CITY COUNCIL MEETINGS IS PROTECTED AND ENCOURAGED BY CALIFORNIA LAW AND THE LAKE FOREST MUNICIPAL CODE.

- Please direct all testimony through the Presiding Chair.
- Please observe all time limits for speaking. Those addressing the City Council under Public Comment shall be given three minutes per speaker. A total of thirty minutes is designated for the Public Comment portion of the meeting.
- When speaking on an agenda item, please limit your comments to that agenda item and/or limit your comments to matters within the jurisdiction or official business of the City of Lake Forest.

FAILURE TO COMPLY WITH THESE RULES AND ANY ORDERS OR DIRECTIONS FROM THE PRESIDING CHAIR MAY RESULT IN YOUR REMOVAL FROM THE MEETING. Lake Forest Municipal Code Section 2.04.030 states any person who disrupts a meeting by engaging in disorderly conduct, using loud or boisterous language, refusing to be seated or keep quiet when ordered to do so by the Mayor or other presiding officer, or otherwise impeding the orderly conduct of the meeting, is guilty of a misdemeanor and is subject to removal from the meeting.

Under State law, the Council may not take action on matters raised under the Public Input portion of the agenda. They may refer your request to City staff for administrative action, or it may be scheduled for a subsequent agenda. If you have any questions, please see the City Clerk.



City of Lake Forest REQUEST TO SPEAK

If you wish to speak before the City Council please complete this form and submit to the City Clerk. There is a three (3) minute time limit per speaker. All information completed on this Speaker's Card is optional and subject to release under the California Public Information Act.

PLEASE PRINT ALL INFORMATION LEGIBLY

Requested Information (for the purpose of aiding in the completion of the Minutes):

Meeting Date: _____

Please indicate when you would like to speak:

I would like to speak on Agenda Item #: _____

I am speaking under Public Comments (subjects **NOT** on the current agenda)

Name to be called: _____

Council may direct follow up to your inquiry. Providing contact information allows us to communicate with you. Please complete this section in order to facilitate follow up:

Address: _____

City: _____ Zip: _____

Phone: (____) _____ Email: _____